



Packaging Tips

You can pack your shipments in your own boxes (packages up to 150 lbs.) FedEx Ground provides the following guidelines to help you prepare your shipments to arrive in good shape.

General Packaging Information



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Corrugated Boxes

Sturdy Boxes	Use sturdy boxes with flaps intact.
Heavier Items	Use double-wall boxes for heavier items.
Reusing Boxes	If reusing a box, make sure there are no holes, tears or corner dents. Remove old labels.
Room for Cushioning	Make sure your box is large enough to put adequate padding around contents.

Inside Cushioning

Cushioning materials	Use corrugated fiberboard, molded plastic material, loose "peanuts", densely packed shredded paper, or bubble wrap as cushioning.
Minimum cushioning	Use at least 2" to 3" of packing material all around the item (item should be centered). Fragile items require more cushioning.
Shifting	Use enough packing material so that the item does not shift or move during transit.
Multiple items	If you're shipping many items in a box, wrap each separately and put sufficient packing material between them.
Sharp Edges	Cover sharp or protruding edges with taped corrugated panels or pads.

Sealing Your Package

Tape	Tape all seams securely end-to-end with one of these kinds of tape: <ul style="list-style-type: none"> • Pressure-sensitive packing tape, minimum 2" width. • Water-activated paper tape, 60-lb. grade, minimum 3" width • Water-activated reinforced tape.
Do Not	Please do not use duct tape, kraft-paper tape, cellophane tape, masking tape. Also, do not wrap the outside of your package with string or kraft paper

Marking Heavy Boxes

Packages from 100 lbs.-150 lbs., and up to 130" in length plus girth, must have yellow and black safety tape wrapped around the box (get this from your FedEx account executive). This tape tells us that two people are needed to handle the shipment.

Proper Labeling

Correct Placement	Position bar code/address label squarely on largest surface. If using a preprinted bar code label, place the address label next to it. Correct placement of the bar code/address label helps ensure efficient handling and on-time delivery.
Incorrect Placement	Labels should not be bent over edge of package. Do not position labels over seams, closures, or sealing tape.
Visibility	Avoid placing tape or film over the label, and do not insert them into plastic sleeves.
Label Condition	Avoid wrinkles, tears, stains or stray marks on labels. Don't mark on borders.
Odd-shaped Containers	Place the label on the largest side of irregularly shaped containers. Do not wrap labels around a handle or cylinder so that the edges overlap.
Addresses	Provide complete sender and recipient addresses, including suite numbers, ZIP codes and phone numbers. Include duplicate delivery information inside the package.
Packing Slips	Attach any packing slips near the address label.
PO Boxes	FedEx Ground does not deliver to P.O. boxes.

Irregularly Shaped Shipments *

Tires	Wrap pressure-sensitive tape around the tire to create a flat, smooth surface for the bar code/address label. Attach them securely, and do not cover the bar code with tape or film.
Banded Packages	FedEx Ground prefers individual boxes instead of banded ones. If you must band your boxes, please combine same-size packages and band them together at both ends; be sure bands are tight and secure; place address information on each box; and keep bands away from address and bar code labels.
Rolled Goods	Attach an address label to the inside of the roll before covering it in protective wrap. Attach a second address label to the outside of the protective wrap near the bar code label, unless the inside address label shows through. Avoid tie-on tags because they can detach during transit.

* Any package exceeding 60" in length, packages enclosed in a metal or wood container, and shipments such as drums and pails under 5 gallons that are not enclosed in a corrugated cardboard container will incur an additional handling fee, they may be delayed due to the special handling required, and the Money-Back Guarantee will not apply.